Huckaby's Smokehouse
2180 South East Street
Indianapolis, IN 46225
www.HuckabysSmokehouse.com

FAQ's

Some Facilities Have Their Own Policies That Would Supersede Any Of Our Policies.

Deposits, Final Counts, & Final Payment

There is a $500 non-refundable signing deposit due at the time of signing the contract. If the total bill will be less than $500, then a non-refundable deposit of 50% due with the signing of the contract. The final head count is due 14 days prior to the event. Final payment based on final head count is due 10 business days prior the event. We do allow adjustments up to two days out, and additions will need to be paid before the event.

Payment

Payments may be made in cash, credit card, or checks payable to "Huckaby's Smokehouse."
All applicable state sales tax and 20% service charge will be added to the final bill on all staffed events. **State sales tax and the 20% service charge is not in the quoted price unless you are priced as inclusive in your proposal.** If you are tax exempt, you must supply a copy of your tax exemption status to receive the exemption. You are responsible for any collection fees required to collect final payment if necessary.

Guaranteed Attendance

Final count for an event, which becomes your guaranteed number when calculating the bill, must be received 14 full working days prior to the event. If attendance is more than the guaranteed number, we will make every effort to accommodate your group. However, we cannot guarantee availability of additional items as specified in the original order and will substitute accordingly. Pricing will be adjusted accordingly.

Venues

Smokehouse Catering Company caterers in multiple venues around central Indiana. Each venue carries its own policies and procedures. All venue policies are always strictly adhered to. Individual venue fees and commissions can lead to extra line items in your final billing. Please be specific and upfront about your venue, and your venue contact.

Minimums

All staffed catering events must exceed a minimum final bill of $1,000.00. All drop off catering must exceed a final bill of $250.00, or a $35 delivery fee will be applied. Minimums apply to all server staffed contracted events, and events failing to meet said requirements may be billed the balance necessary to reach the stated minimum.

Cancellations

Cancellations after final payment are not refunded. Final payments are final payments and non-refundable regardless of reason for cancellation.

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Menu Tastings
Tastings are available for up to 4 people at $25.00 per person. All Tasting Fees are credited to your bill when the contract is signed for the event. Tastings will be based upon your events pre-arranged menu and are not an unlimited choice of options.

Unused Food & Beverages
Any leftover food or beverage remains the property of the catering department.
They may not be removed from the grounds by the client at any time due to health and insurance reasons. Your count or actual attendance does not change this rule in any way. All unused and salvageable food is sent to Wheeler Missions or Second Helpings. **Food Safety Is Priority.**

Tables & Chairs
Tables required by Smokehouse Catering Company for buffet and beverage services do need to be included in your table rentals if your venue does not supply them. We do not provide our own tables. We can rent tables & chairs for you if you need at an additional charge based on need and style.

Table Linens & Linen Napkins
Smokehouse Catering Company only provides table linens for buffets and beverage service tables, unless otherwise specified in your proposal. Base linen colors are black or white. Additional linens must be arranged ahead of time and will be subject to an additional charge. Color and style will determine the rental cost.

China
All meals are served on high quality plastic ware with high quality plastic utensils. China service is available at an additional rental charge. All drink stations and bars are served in high quality paper or plastic cups. Glassware must be arranged ahead of time and may be subject to additional charges.

Staffing
All staffed events include an Event Captain, and any required floor staff to service all food and beverage while still clearing your guest's tables. This staff will also set up and tear down the event. Additional staffing that would be required to facilitate special requests, served events, butler passed events, individual drink service, and larger specialized events are subject to additional labor charges as needed or required.

Price does not include 7% Sales Tax, 2% F&B Tax or 20% Service Charge
Venues Requiring Commissions Are Subject To Additional Commission Charges
All Indiana Alcohol Laws Will Be Followed